

EMPLOYMENT OPPORTUNITIES
PROJECT IMPLEMENTATION UNIT (PIU)
DISASTER AND CLIMATE RESILIENCE IMPROVEMENT PROJECT (DCRIP)
IRRIGATION DEPARTMENT, PUNJAB

Irrigation Department invites applications from suitable candidates who possess qualification mentioned against each post for the following positions.

Sr. No.	Name of Post	No. of Posts	Pay & Allowances	Qualification & Experience
1	Project Director (BS-20) (Maximum age 63 years)	One (1)	For contract employee pay Rs. 195,000/- plus annual increment @ 12.5%. If a government servant is selected then pay and allowances will be admissible as per Finance Department's notifications No. FD.SR-1/9-29/2006 dated 27.07.2018 & FD.PR 12-6/2018 dated 30.05.2019.	<ul style="list-style-type: none"> • Master Degree in Water Resources Engineering / Irrigation Engineering or related fields with Bachelor in Civil Engineering from a recognized university. • Should have experience of more than 25 years of design, planning, construction, operation, monitoring and management of Hydraulic Engineering projects on rivers, large canals and barrages. • Should have worked in a senior position in water sector projects. • Should be well conversant with in financial management of foreign assisted projects. • Should have knowledge of latest engineering codes of practices. • Should be fully conversant with Environmental Impact Assessment (EIA) and resettlement issues relating to water sector projects and of donor's requirements in this regards. • Departmental officers are also eligible to apply and compete for subject assignment. • In case of selection of departmental officer, his/her appointment will be made by transfer. • Persons domiciled in province of the Punjab are eligible to apply. • Should have clear service record. • NOC is required from the present employer.
2	Director (Procurement & Contract Admn) (BS-19) (Maximum age 50 years)	One (1)	For contract employee pay Rs. 160,000/- plus annual increment @ 12.5%. If a government servant is selected then pay and allowances will be admissible as per Finance Department's notifications No. FD.SR-1/9-29/2006 dated 27.07.2018 & FD.PR 12-6/2018 dated 30.05.2019.	<ul style="list-style-type: none"> • Bachelor degree in Civil Engineering from a recognized university. • Master Degree in Water Resources Engineering / Irrigation Engineering / Contracts Management or Construction Management from a recognized university will be preferred. • Must have experience of more than 20 years of relevant working experience in procurement and contracts management of large civil projects. • Must have administered mega projects in water sector. • Must possess proven skills in tendering, estimation, contract negotiation, claims handling. • Should be computer literate having experience of computing software i.e. Primavera P3, MS Project etc. • Must possess knowledge of International / Local Bidding / Contracts. • Departmental officers are also eligible to apply and compete for subject assignment. • In case of selection of departmental officer, his/her appointment will be made by transfer. • Persons domiciled in province of the Punjab are eligible to apply. • Should have clear service record. • NOC is required from the present employer.
3	Director (Finance) (BS-19) (Maximum age 50 years)	One (1)	For contract employee pay Rs. 160,000/- plus annual increment @ 12.5%. If a government servant is selected then pay and allowances will be admissible as per Finance Department's notification No. FD.SR-1/9-29/2006 dated 27.07.2018.	<ul style="list-style-type: none"> • Possess a professional accounting qualification CA/FCA/FCMA/ACMA/MBA degree. • 15 year experience for CA/FCA or 20 years' experience for FCMA. • Familiar with the latest accounting rules and regulations and have experience of handling financial management software. • Motivated, having strong analytical, interpersonal and leadership skills to manage, lead and guide team of finance and administration staff in enhancing their effectiveness in a professional environment. • Should have good report with Banks regulations and various Governing Authorities. • Possess problem solving abilities with strong analytical and presentation skills. • Persons domiciled in province of the Punjab are eligible to apply. • In case of selection of departmental officer, his/her appointment will be made by transfer. • Should have clear service record. • NOC is required from the present employer.

4	Assistant Director (Monitoring) (BS-17) (Maximum age 35 years)	One (1)	For contract employee pay Rs. 66,000/- plus annual increment @ 12.5%. If a government servant is selected then pay and allowances will be admissible as per Finance Department's notifications No. FD.SR-1/9-29/2006 dated 27.07.2018 & FD.PR 12-6/2018 dated 30.05.2019.	<ul style="list-style-type: none"> • Bachelor degree in Civil Engineering from a recognize University • Should have experience of 3 to 5 years. • Should have experience of construction supervision of mega projects. • Should be computer literate having experience of computer aided design, estimation, auto cad etc. • Should have experience of quality assurance of construction material. • Should have knowledge of latest Engineering codes of Practice. • In case of selection of departmental officer, his/her appointment will be made by transfer. • Persons domiciled in the Punjab are eligible. • Should have clear service record. • NOC is required from the present employer.
5	Assistant Director (Technical) (BS-17) (Maximum age 35 years)	One (1)	For contract employee pay Rs. 66,000/- plus annual increment @ 12.5%. If a government servant is selected then pay and allowances will be admissible as per Finance Department's notifications No. FD.SR-1/9-29/2006 dated 27.07.2018 & FD.PR 12-6/2018 dated 30.05.2019.	<ul style="list-style-type: none"> • Bachelor in Civil Engineering from a recognized university. • Should have experience of 3 to 5 years of design, planning, construction and quality control of Hydraulic Engineering projects on rivers/large canals. • Should have experience of design review of at least one mega project. • Should have knowledge of latest Engineering codes of practice. • Should be computer literate having experience of computing techniques. • Departmental officers are also eligible to apply and compete for subject assignment. • In case of selection of departmental officer, his/her appointment will be made by transfer. • Persons domiciled in province of the Punjab are eligible to apply. • Should have clear service record. • NOC is required from the present employer.
6	Accounts Assistant (BS-14) (Maximum age 35 years)	One (1)	Pay Rs. 32,000/- per month (Lump sum)	<ul style="list-style-type: none"> • B.Com or BBA • Preferably have experience of 2 years in Office Documentation / File Management. • Should have capability to handle documentation related the budget and finance matters on large projects. • In case of selection of departmental official, his/her appointment will be made by transfer. • Persons domiciled in Province of the Punjab are eligible to apply. • Should have clear service record. • NOC is required from the present employer.
7	Computer Operator (BS-14) (Maximum age 35 years)	Two (2)	Pay Rs. 32,000/- per month (Lump sum)	<ul style="list-style-type: none"> • Intermediate in Computer Science or equivalent from a recognized institute and having a minimum of one year post qualification experience as computer operator / file management. • Excellent command in MS Office package. • In case of selection of departmental official, his/her appointment will be made by transfer. • Persons domiciled in province of the Punjab are eligible to apply. • Should have clear service record. • NOC is required from the present employer.
8	Office Assistant (BS-11) (Maximum age 35 years)	One (1)	Pay Rs. 25,000/- per month (Lump sum)	<ul style="list-style-type: none"> • Intermediate or equivalent from a recognized institute and having a minimum of one year post qualification experience as computer operator / file management. • Excellent command in MS Office package. • Persons domiciled in province of the Punjab are eligible to apply. • In case of selection of departmental official, his/her appointment will be made by transfer. • Persons domiciled in province of the Punjab are eligible to apply. • Should have clear service record. • NOC is required from the present employer.
9	Driver (BS-04) (Maximum age 40 years)	Two (2)	Pay Rs. 19,000/- per month (Lump sum)	<ul style="list-style-type: none"> • Matric • Valid LTV driving license holder and well versed in the traffic rules, must be able to drive different vehicles, must be able to work under pressure and for long duty hours, willing to move in field especially in remote areas. • 2 years' experience in driving.

				<ul style="list-style-type: none"> • In case of selection of departmental official, his appointment will be made by transfer. • Persons domiciled in province of the Punjab are eligible to apply. • Should have clear service record. • NOC is required from the present employer.
10	Security Guard (BS-01) (Maximum age 50 years)	One (1)	Pay Rs. 16,000/- per month (Lump sum)	<ul style="list-style-type: none"> • Literate / Retd. Army Ex-Service Personnel • Must have relevant experience • Should have personal arms and valid license. • In case of selection of departmental official, his appointment will be made by transfer. • Persons domiciled in province of the Punjab are eligible to apply. • Should have clear service record. • NOC is required from the present employer.
11	Sweeper (BS-01) (Maximum age 35 years)	One (1)	Pay Rs. 16,000/- per month (Lump sum)	<ul style="list-style-type: none"> • Literate • Must have relevant experience of office environment and cleaning. • In case of selection of departmental official, his appointment will be made by transfer. • Persons domiciled in province of the Punjab are eligible to apply. • Should have clear service record. • NOC is required from the present employer.

GENERAL INSTRUCTIONS:

- The above stated positions are offered on contract basis upto December, 2020 or till the completion of the project (whichever is earlier).
- Recruitment shall be made in accordance with Contract Appointment Policy, 2004 amended upto date.
- Interested applicants are required to register themselves on the website of Punjab Job Portal i.e. <http://www.jobs.punjab.gov.pk/> for applying to the above stated positions for serial no. 01 to 08.
- Applications through other means like E-mail, Fax, Postal, Courier Services, in person, walk-in shall not be entertained.
- For serial no. 09,10,11, Applications along with detailed C.V, attested copies of testimonials, experience certificates, domicile, driving license (for drivers), CNIC copy and three passport size photographs must reach in the office of Project Director (PIU), Disaster and Climate Resilience Improvement Project (DCRIP), Irrigation Department, House No. 337-B, Canal View Cooperative Housing Society, Near Thokar Niaz Baig, Lahore through Courier / Postal Service / By hand during office hours.
- PIU reserves the right to cancel / reject any application without giving any reason.
- Candidates in Government / Semi-Government services should apply through proper channel.
- Candidates must have domicile of Punjab Province.
- Only short listed candidates will be called for interview.
- No T.A. / D.A. will be admissible for appearing in the test / interview.
- Last date to apply for all the positions is **14-10-2019.**

**SECRETARY
GOVERNMENT OF THE PUNJAB
IRRIGATION DEPARTMENT, LAHORE**